FRUITLAND SPECIAL SERVICE DISTRICT

BOARD OF TRUSTEES MEETING MINUTES

Date: Thursday, February 12, 2026
Time: 10:00 AM
Location: District Office – 6186 S 45000 W, Fruitland, Utah

1. Call to Order

The meeting was called to order at 10:00 AM by Chairwoman Vicki Savage. A quorum was confirmed.

2. Roll Call

Trustees Present:

- Vicki Savage, Chair
- Michael Scheetz, Trustee
- Mike Wilkerson, Trustee

Staff Present:

- Judy Wilkerson, Administrative Director
- Zack Taylor, District Operator

All persons present were acknowledged for the record.

3. Open and Public Meetings Act (OPMA) Compliance & Conflict of Interest Disclosure

Chairwoman Vicki Savage read aloud the District's Open and Public Meetings Act (OPMA) Disclosure Statement and the Conflict of Interest Disclosure Statement to those in attendance.

The Chair reminded Trustees of their continuing obligation under Utah Code §52-4-103 and §17D-1-601 to disclose any conflicts of interest with respect to any agenda item.

No conflicts of interest were declared by any Trustee.

4. Public Notice Confirmation

The Administrative Director confirmed that notice of this meeting was posted in compliance with the Utah Open and Public Meetings Act (Utah Code §52-4-202), including:

- Posting on the Utah Public Notice Website
- Posting at the District Office
- Public posting of the meeting agenda within the statutory timeframe

5. Approval of Previous Meeting Minutes

The Board reviewed the minutes from the prior meeting.

Motion: Vicki Savage
Second: Michael Scheetz
Action: Approve prior meeting minutes as presented.

Vote: Motion carried unanimously.

6. Public Comment

No public comments were offered.

7. Administrative Director's Report

Administrative Director Judy Wilkerson provided updates regarding District operations and planning, including:

- Continued coordination with Jones & DeMille Engineers regarding project development and anticipated cost estimates.
- Ongoing planning and communication related to potential ARPA funding opportunities and long-term infrastructure planning.

No Board action was required. No questions were raised.

8. Operator's Report

District Operator Zack Taylor reported:

- Water sampling results remain compliant with Division of Drinking Water regulatory requirements.
- Corrosion control sampling continues on a bi-weekly schedule.
- Multiple freeze events occurred this season requiring monitoring.
- A significant repair was completed on Sundown Ridge by Fruitland Rock Products.
- Attendance is planned at the Utah Rural Water Conference. Board authorization was granted for use of the District vehicle for this purpose.

The Board acknowledged the Operator's report.

9. Financial Review and Approval

The Board reviewed financial documents including checks, payroll, and invoices.

Motion: Michael Scheetz
Second: Vicki Savage
Action: Approve checks, payroll, and invoices as presented.

Vote: Motion carried unanimously.

10. Action Items

A. ARPA Grant Authorization Resolution

Motion: Mike Wilkerson

Second: Michael Scheetz
Action: Approve consideration and authorization to proceed with ARPA grant funding activities.

Vote: Motion carried unanimously.

B. Cross-Connection / Backflow Prevention Resolution & Policy

Motion: Michael Scheetz
Second: Vicki Savage
Action: Adopt the District Cross-Connection and Backflow Prevention Program and Policy for regulatory compliance and system protection.

Vote: Motion carried unanimously.

C. New Water Connection – Jerry Monson

Motion: Mike Wilkerson
Second: Michael Scheetz
Action: Approve new water connection request subject to District standards and requirements.

Vote: Motion carried unanimously.

D. Water Connection – Bart Powell

The Board confirmed completion of applicable water rights transfer documentation.

Motion: Michael Scheetz
Second: Mike Wilkerson
Action: Approve installation of the new water connection.

Vote: Motion carried unanimously.

11. Water Rights Update

The Board discussed ongoing water rights acquisition efforts currently under engineering review in Vernal. Updates are anticipated as due diligence progresses. No formal action was taken.

12. County Water Meeting Report

Mike Wilkerson and Judy Wilkerson reported on a recent regional water meeting, including:

- Statewide conservation goals encouraging approximately 18% reduction in water usage by 2030.
- Regional supply considerations and long-term infrastructure planning.

General Board discussion followed. No action was taken.

13. Trustee Discussion / Board Items

Discussion occurred regarding potential relocation of John Price's water meter closer to the paved roadway to improve access and serviceability.

The District will consult directly with Mr. Price prior to any action. No motion was made.

14. Adjournment

Motion to Adjourn: Mike Wilkerson
Second: Michael Scheetz
Vote: Motion carried unanimously.

The meeting adjourned at 10:52 AM.

Minutes Prepared By:

Judy Wilkerson
Administrative Director
Fruitland Special Service District

Approval:

Vicki Savage,

Chair Vicki Savage

Clerk / Administrative Director Judy Wilkerson

Date Approved: 3-12-26

State of Utah, County of Duchesne
Fruitland Special Service District